

Action Item	Regulation – ADA - AAB	Person Responsible	Cost Estimate	Expected Completion Date
1. The goal is to relocate dumpsters that obstruct HP parking.	Section 20 Accessible Routes states "Route shall provide a continuous unobstructed path connecting accessible spaces and elements in and around a facility."	ADA Coordinator/ Town Manager	Labor plus machine's rental Total \$2,000.00	12/31/19
2. The goal is to install 2 railings for steep entrance way.	ADA 2010 Section 505.2 states "Handrails shall be provided on both sides of stairs or ramps."	ADA Coordinator/ Town Manager	Railings \$280.00 each Labor Total \$1680.00	12/31/19
3. The goal is to purchase one HP "Van Accessible" sign for one of the current HP spots.	ADA Section 4.6.4 "Space shall have an additional sign "Van Accessible" mounted below the symbol of accessibility."	ADA Coordinator/ Town Manager	Sign \$85.00 1 Hour Labor \$120.00 Total \$205.00	12/31/19
4. The goal is to relocate the Raised Lettered Braille restroom signs and move them to the pull side wall.	ADA 2010 Section 703.4.2 states "Where a tactile sign is provided at a door, the sign shall be located alongside the door at the latch side."	ADA Coordinator/ Town Manager	1 Hour Labor \$120.00 Total \$120.00	12/31/19

5. The goal is to repair crack in concrete walkway entrance.	ADA 2.6 Maintenance of Accessible Features states "At all times accessibility features must be maintained and fully operational."	ADA Coordinator/ Town Manager	Labor \$600.00 Concrete Material \$490.00 Total \$1190.00	12/31/19
6. The goal is to install an accessible coat rack in Function Hall Coat Room.	MA – AAB Section 30.5 Part E states "At least one area of coat hooks shall be mounted no more than 54 inches above the ground."	ADA Coordinator/ Town Manager	Each coat hook \$5.00 Total \$150.00	12/31/19
7. The goal is to make part of the bar accessible in the Function Hall.	ADA Sales and Service Counters states "Service counters must have a clear floor space in front of the access surface."	ADA Coordinator/ Town Manager	Labor \$600.00 Materials \$527.00 Total \$1127.00	12/31/19
8. The goal is to replace the Men's and Women's Room Toilet with accessible ones.	MA AAB Section 30.7.5 states "Flush controls shall be hand operated or automatic and controls for flush valve shall be mounted on the wide side of water closet."	ADA Coordinator/ Town Manager	Toilet \$1370.00 Labor \$720.00 Total \$2090.00	12/31/19

<p>9. The goal is to install a curb cut for the sidewalk near the accessible entrance.</p>	<p>ADA 2.6 Maintenance of Accessible Features states "At all times accessibility features must be maintained and fully operational."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Materials \$1268.00 Labor \$600.00 Total \$1868.00</p>	<p>12/31/19</p>
<p>10. The goal is to remove weeds from curb cut.</p>	<p>ADA 2.6 Maintenance of Accessible Features states "At all times accessibility features must be maintained and fully operational."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Labor ½ hour \$60.00 Total \$60.00</p>	<p>12/31/19</p>
<p>11. The goal is to remove weeds from above ground HP Parking sign.</p>	<p>ADA 2010 ADA 2.6 Maintenance of Accessible Features states "At all times accessibility features must be maintained and fully operational."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Labor ½ hour \$60.00 Total \$60.00</p>	<p>12/31/19</p>
<p>12. The goal is to install a new crosswalk. To provide accessible path of travel.</p>	<p>MA AAB Section 22 Walkways states "Common surfaces shall have continuous common surface, not interrupted by steps or changes in level."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Materials \$450.00 Labor \$1710.00 Total \$2160.00</p>	<p>12/31/19</p>
<p>13. The goal is to install a total of 3 curb cuts.</p>	<p>ADA 2.6 Maintenance of Accessible Features states "At all times accessibility features must be maintained and fully operational."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Labor \$1800.00 Materials \$3804.00 Total</p>	<p>12/31/20</p>

<p>14. The goal is to install above ground HP parking signs and ground markings for the HP ground markings for the accessible parking on the golf course side of the Function Hall.</p>	<p>ADA section 4.6.3 Parking Spaces. Accessible parking spaces shall be at least 96 in (2440 mm) wide. Parking access aisles shall be part of an accessible route to the building or facility entrance and shall comply with 4.3. Two accessible parking spaces may share a common access aisle. Parked vehicle overhangs shall not reduce the clear width of an accessible route. Parking spaces and access aisles shall be level with surface slopes not exceeding 1:50 (2%) in all directions</p>	<p>ADA Coordinator/ Town Manager</p>	<p>\$5604.00 \$180 signs + 480. labor Total: \$460.00</p>	<p>6/30/20</p>
<p>15. The goal is to repaint the ground markings for the HP accessible parking space near the accessible entrance of the function hall.</p>	<p>ADA, section 4.6.3 Accessible Parking Spaces (see above).</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Paint, 570.00 +360. labor Total: \$930.00</p>	<p>12/31/19</p>
<p>16. The goal is to relocate the restroom signs from the doors to the pull side of each door.</p>	<p>MA AAB 41.2 Mounting Location and Height states "Where permanent identification is provided for rooms and spaces, signs shall be installed on the wall adjacent to the latch side of the door."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Labor 1 hour Total \$120.00</p>	<p>12/31/19</p>

<p>17. The goal is to install accessible coat hooks in both the Men’s and Women’s restrooms and locker rooms.</p>	<p>MA AAB states “Coat hooks shall be 54 inches high...”</p>	<p>ADA Coordinator/ Town Manager</p>	<p>\$56.00 coat hooks + \$240.00 labor Total: \$296.00</p>	<p>12/31/19</p>
<p>18. The goal is to lower the mirrors in both the Men’s and Women’s restroom to an accessible height.</p>	<p>MA AAB 521 CMR 30. 11 states “The top of any shelf and or bottom of any mirror that is provided above a sink shall be set with the bottom edge of the reflecting surface no higher than 40 inches (40" = 1016mm) above the finish floor.”</p>	<p>ADA Coordinator/ Town Manager</p>	<p>\$240.00 labor (tilting the mirror top forward)</p>	<p>12/31/19</p>
<p>19. The goal is to lower the paper towel dispensers in both the Men’s and Women’s restrooms.</p>	<p>MA AAB 521 CMR 30.12 state “Towel dispensers, drying devices, or other types of devices and dispensers shall have at least one of each device mounted within the zone of reach. At least one of each device shall be located within reach of a person using the accessible sink and shall comply with 521 CMR 39.5, Operation.”</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Labor, \$120.00</p>	<p>12/31/19</p>
<p>20. The goal is to install accessible urinals in both the Men’s restroom and locker room.</p>	<p>MA AAB 521 CMR 30.17 states “Where one or more urinal is provided, at least one urinal shall be accessible.”</p>	<p>ADA Coordinator/ Town Manager</p>	<p>2 ADA Urinals = \$3100.00</p>	<p>12/31/19</p>

<p>21. The goal is to install a paddle handle on the doors connecting the Men's and Women's Restroom to the parlor.</p>	<p>MA AAB 26.11.1 states "Handles, pulls, latches, locks, and other operating devices on accessible doors shall have a shape that is easy to operate with one hand and that does not require tight grasping, tight pinching, or twisting of the wrist to operate."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>ADA hardware = \$32.00 each handle + \$120 Labor Total \$152.00</p>	<p>12/31/19</p>
<p>22. The goal is to install accessible handles on both office doors.</p>	<p>MA AAB 26.11.1 states "Handles, pulls, latches, locks, and other operating devices on accessible doors shall have a shape that is easy to operate with one hand and that does not require tight grasping, tight pinching, or twisting of the wrist to operate."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Same as above.</p>	<p>12/31/19</p>
<p>23. The goal is to purchase a pool lift for the pool area.</p>	<p>MA AAB, section 19.1 GENERAL: Recreational <i>facilities</i> shall comply with 521 CMR, ...Recreational <i>facilities</i> shall include but not be limited to courts, rinks, swimming pools, gymnasiums, stadiums, health and sports clubs, radio control facilities, whirlpools, jacuzzis, gyms, weightlifting areas, All areas open to and used by the public, including but not limited to locker rooms, shower <i>facilities</i>, saunas, steam rooms, suntanning rooms, weight rooms, aerobics and dance rooms, tennis, racquet and squash courts and spectator areas in recreation <i>facilities</i> shall be <i>accessible</i>.</p>	<p>ADA Coordinator/ Town Manager</p>	<p>\$2995 Installed</p>	<p>12/31/21</p>

	<p>19.2 WATER FACILITIES Swimming pools, lap pools, wading pools, diving pools used for scuba or general swimming, and whirlpools and jacuzzis in all locations subject to 521 CMR shall be <i>accessible</i> .</p>			
24. The goal is to lower the soap dispensers in both the Men's and Women's locker rooms.	MA AAB 521 CMR 30.12 states "Towel dispensers, drying devices, or other types of devices and dispensers shall have at least one of each device mounted within the zone of reach. At least one of each device shall be located within reach of a person using the accessible sink and shall comply with 521 CMR 39.5, Operation."	ADA Coordinator/ Town Manager	Labor \$120.00	12/31/19
25. The goal is to install accessible handles on the accessible stalls in both the Men's and Women's locker rooms.	MA AAB 26.11.1 states "Handles, pulls, latches, locks, and other operating devices on accessible doors shall have a shape that is easy to operate with one hand and that does not require tight grasping, tight pinching, or twisting of the wrist to operate."	ADA Coordinator/ Town Manager	\$64.00 for two + 120 labor = 184.	12/31/19
26. The goal is to install accessible lockers in both the Men's and Women's locker rooms.	ADA, Lockers- shelf and coat hooks shall be no higher than 48 inches above the floor, shelves no lower than 15 inches handles must be recessed...	ADA Coordinator/ Town Manager	\$436.00 each installed	12/31/19

<p>27. The goal is to post sign(s) informing people with disabilities of the accessible path to access the Men's and Women's locker rooms.</p>	<p>ADA 2010 Section 216.6 states that "Descriptions are required when not all public entrances are accessible."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Special custom sign \$380.00 + 120 labor = Total: \$500.00</p>	<p>12/31/19</p>
<p>28. The goal is to install accessible showers in both the Men's and Women's locker rooms.</p>	<p>MA AAB 521 CMR 31.7.1 state "There shall be no more than a 1/2 inch (1/2" = 13mm) lip, beveled at a slope no steeper than one-in-two (1:2) (50%)."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Total: \$4800.00 each wheel- in shower Installed</p>	<p>12/31/19</p>
<p>29. The goal is to install an HP accessible parking space in the parking lot between the locker rooms and the Pub.</p>	<p>Section 23.6.4 of the The Massachusetts Architectural Access Board (AAB) states that "Such signs shall be permanently located at a height of not less than five feet, nor more than eight feet high."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>Total: \$205.00</p>	<p>12/31/19</p>
<p>30. The goal is to tighten the stall lock on the accessible stall in the Men's Restroom.</p>	<p>ADA 2010 Standards Section 309.4 states "Stall lock should be operable with one hand without tight grasping."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>\$205.00 +\$120.00 labor Total: \$325.00</p>	<p>12/31/19</p>

<p>31. The goal is to publicize the availability of golf carts to access the pool area as an ADA reasonable accommodation.</p>	<p>The ADA, Sec.36.303 "Auxiliary aids and services.(a) General. A public accommodation shall take those steps that may be necessary to ensure that no individual with a disability is excluded, denied services, segregated or otherwise treated differently than other individuals because of the absence of auxiliary aids and services, {such as offering the Golf carts as an appropriate accommodation} unless the public accommodation can demonstrate that taking those steps would fundamentally alter the nature of the goods, services, facilities, privileges, advantages, or accommodations being offered or would result in an undue burden, i.e., significant difficulty or expense".</p>	<p>ADA Coordinator/ Town Manager</p>	<p>00.00</p>	<p>12/31/19</p>
<p>32. The goal is to install another railing on the steps that lead from the function hall to the pool.</p>	<p>ADA 2010 Section 505.2 states "Handrails shall be provided on both sides of stairs or ramps."</p>	<p>ADA Coordinator/ Town Manager</p>	<p>\$140 rail section + \$240.00 Labor Total: \$380.00</p>	<p>12/31/19</p>

